

COMMITTED TO EXCELLENCE

**DATE:** September 7, 2012

**TO:** Steve Ruppert, Manager

**SUBJECT:** Distribution Center - IAQ - Air Test - Steve Ruppert's office & Carlos Marino's office

I received W.O. #130031: "The moldy smell is coming back today... Not sure what to do next?" Last week, you said to hold off on doing anything. Yesterday, you had a concern, so I have put in a P.O. to have your office and the office next to you, Air Tested. Southwest GeoScience will test it next week, and we should have the results back by Thursday 9/13. If you have any questions, please call me.

Thanks,  
Paul

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