

Edward S. Marcus High School, Est. 1981

September 9, 2020

Dear MHS Parents, Students, & Staff,

Thank you for making our first two days with students back on campus the very best two days we have had since March! It was such a lift for our staff to see students here at Marcus High School. Great job to everyone for their help in supporting the safety protocols that have been implemented this year!

I am writing to you this evening to communicate the notification process that we will follow when one of our students or staff members tests positive for COVID-19. TEA has set forth the expectation that schools notify parents and staff each day in which a student or staff member tests positive for COVID-19. I am sending our first COVID-19 notification letter later this evening, and I wanted to highlight a few items prior to sending this letter to you for the first time.

- When we become aware of a student or staff member who has tested positive for COVID-19, we will identify other students and staff who were in close contact with that person. Close contact is defined as two or more people who were within six feet, masked or unmasked, for 15 minutes or more.
- We will call anyone that was in close contact with the person that tested positive to let them know, and we will put them in contact with Lewisville ISD's COVID-19 call center for further direction. (Parents and students will receive a phone call from the school.)
- We will email a letter to all MHS parents and staff members via Skylert email, informing you that we have a positive COVID-19 case.
- Please be aware that we will not share the name of the student or staff member who has tested positive for COVID-19.
- In addition to our daily cleaning and disinfecting procedures, our custodial staff will deep clean classrooms, locker rooms, and other areas on campus in which the individual with the positive COVID-19 test was located.
- The COVID-19 notification letter will be sent to all parents and staff, regardless of the learning pathway of the student. For example, if a student is a fully virtual student and has not been on campus, we will still send the letter.
- All Marcus Main Campus and Marcus 9 parents will receive the notification letter, whether the student is located at Marcus Main or M9. (Almost all of our ninth graders come to the main campus for at least one class per day.)

I am sure that there will be questions as we implement this process, and I want to let you know that our administrative team will be here to find the answers to those questions for you. As always, please feel free to reach out if we can help in any way.

Sincerely,

Will Skelton
Principal
Marcus High School



"WE ARE MARCUS! WE ARE ONE!"