

Lewisville ISD INTRA-DISTRICT TRANSFER GUIDELINES:

Per Board Policy FDB (LOCAL), a student residing in LISD who wishes to attend a school other than as assigned for his or her attendance zone may request a transfer through Community Services. The applicant should give careful consideration to this transfer request and should fully understand the rules and regulations and investigate the future eligibility of the student as affected by local district guidelines and University Interscholastic League (UIL) rules. Transfers will be considered subject to the following:

1. School to school transfers are not permitted during the school year. Transfers may be requested during the following times:
 - a. Current LISD students: for the following school year during an open transfer window
 - b. Current LISD students who have moved and want to remain at their current campus: year-round AFTER the move
 - c. New LISD students: year-round PRIOR to enrollment/attendance
2. Approval shall be based on the following:
 - a. Available space at the requested campus and future schools in the feeder pattern, as determined by the district
 - b. In the prior year, the student had no more than 8 unexcused absences and no more than 10 unexcused late arrivals to school and total attendance was 90% or better
 - c. In the prior year, the student was not expelled or placed at DAEP, and did not engage in persistent misbehavior (3 or more office referrals)
 - d. Passing all classes (most recent semester for secondary, most recent yearly average for elementary)
3. Once approved for a transfer, an in-district student will automatically progress through the transfer feeder pattern as shown below without the need to request additional transfers at each grade or level, unless the transfer is revoked by the district.
4. A student may request a transfer to a different school and/or feeder pattern for the following school year during an open transfer window.
5. A student may request to cancel a transfer and return to the campus zoned for his/her address at the end of a school year. Return to the zoned campus is not guaranteed during the school year.
6. The parent and student accepting a transfer agree to abide by the receiving school's standards for academic progress, attendance, discipline, and parental cooperation. School bus transportation is **NOT** provided to transfer students. Transfer students must be delivered and picked up on time. Requesting and accepting a transfer constitutes a parent's assurance that safe and timely transportation will be provided to and from the approved campus. **A transfer may be revoked if a parent does not provide safe and timely transportation.**
7. Transfer students are subject to the University Interscholastic League (UIL) rules and local District guidelines. A student may not transfer to a different school for the primary purpose of participation in extracurricular activities. Detailed eligibility guidelines are available and should be investigated fully. A student who participates in extracurricular activities must clearly indicate the intent to participate and the history of schools attended to assist in the determination of eligibility. **Transfer students in grades 6-8 may participate in all activities.**

Athletics: In most cases transfer students in grades 9-12 can expect to be ineligible to participate in varsity level competitive athletics for a period of at least one year from the first date of attending the new campus. See Board Policy FDB (LOCAL). Transfer students who elect at a later time to reverse their transfer and return to the home campus will be ineligible for a period of one year from the date of first attending classes at the home school.
8. The transfer process is **NOT** applicable to students **PLACED** on a particular campus to receive special education or other specific district educational services.
9. Transfer applications will be approved or denied by Community Services. Parents will be notified, usually by email, of the approval or denial of the transfer request as well as the appeal process for denied transfers.
10. Transfers may be revoked at any time if the Superintendent or designee determines the student is in violation of transfer policy criteria, a return to the zoned campus is in the student's best interest, or a school no longer has available capacity.

Feeder Patterns for Transfers

Lewisville HS			
Harmon 9/10 HS		Killough 9/10 HS	
Hedrick MS	Durham MS	DeLay MS	Huffines MS
Vickery ES	Southridge ES	Central ES	Valley Ridge ES
Parkway ES	Rockbrook ES	Mill St ES	Degan ES
	Creekside ES	Lewisville ES	Lakeland ES

Hebron HS		
Killian MS	Creek Valley MS	Arbor Creek MS
Coyote Ridge ES	Hebron Valley ES	Hicks ES
Castle Hills ES	Polser ES	Indian Creek ES
Independence ES		Homestead ES

Marcus HS			Flower Mound HS			The Colony HS	
Downing MS	Lamar MS	Briarhill MS	Forestwood MS	McKamy MS	Shadow Ridge MS	Lakeview MS	Griffin MS
Bridlewood ES	Timber Creek ES	McAuliffe ES	Donald ES	Liberty ES	Bluebonnet	Camey ES	BB Owen
Flower Mound ES	Prairie Trail ES	Highland Village ES	Forest Vista ES	Wellington ES	Old Settlers	Ethridge ES	Morningside ES
		Heritage ES	Garden Ridge ES			Stewart's Creek ES	Peters Colony ES