

DATE: November 7, 2017

TO: Vanessa Stuart, Principal

SUBJECT: Degan ES - IAQ - Initial Contact - 23 Rooms

After our meeting this morning, I have submitted a P.O. request to Air Test 23 Rooms around the Library. This should be done by the end of this week, and we should have the results back by Tuesday, November 14. If you have any questions, please contact me.

Thanks,
Paul

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