

## LISD Facilities Advisory Committee Task Cycle

### Meeting #1

Thursday, September 8, 2016, 5:30-9:00 PM

Bolin Building / Board Room

1565 West Main Lewisville, TX

- **Purpose**
  - Collaborative development of a bond referendum recommendation for presentation to the Lewisville ISD Board of Trustees and ultimately to the Lewisville community in May 2017
- **Charge**
  - Become informed of current Lewisville ISD needs and goals and design a bond referendum proposal that supports district goals, meets student needs, reflects good stewardship and can be supported by the Lewisville community
- **Outcomes**
  - ↗ Aligned work group; cohesive owners of the Facilities Advisory Committee work
  - ↗ Superintendent's Charge
  - ↗ Board Welcome
  - ↗ Shared Values
  - ↗ Ground Rules or Norms
  - ↗ Acceptable Decision-making Model and Ground Rules
  - ↗ Clarity on Process and Group Dynamics
  - ↗ Review of Facilities Advisory Committee Charter and Acceptance of Work
  - ↗ History of Lewisville ISD Bonds
  - ↗ Demographics
  - ↗ School Finance 101
  - ↗ Overview of subsequent meetings
- **Steps**
  1. Meet, greet, eat, seat
  2. Welcome and Charge to Committee (**Dr. Kevin Rogers, Superintendent**)
  3. Greetings from Board of Trustees (**President Trisha Sheffield**)
  4. Introduction of facilitators (**Dr. Rogers**)
  5. Facilitator's vitae and role (**Michelle & Amy Hughes**)
  6. Review task cycle, housekeeping for tonight (**Michelle/all**)
  7. Introductions (**all**)
  8. Establish ground rules (**Michelle/all**)
  9. Review and accept committee charter and Q&A Process (**Michelle/all**)
  10. How will we make decisions? (**Michelle/all**)
  11. How will we determine consensus? (**Michelle/all**)
  12. What values do we share that will frame our work? (**Michelle/all**)
  13. How do groups like this usually work? Our process (**Michelle**)
  14. Review the history of Lewisville ISD bond referendums & project status (**Dr. Rogers**)
  15. Present District demographics (**Rocky Gardiner, Templeton Group**)
  16. Provide questions/feedback/comments (**all/Michelle**)

17. Discuss Public School Finance 101 (**Mike Ball, CFO**)
18. Offer questions, comments and feedback (**tables & large group--all**)
19. Likes & Wishes & Next Steps (**Michelle/all**)
20. Dismiss

- **Handouts**

1. Task Cycle
2. Facilities Advisory Committee Charter
3. Committee Roster (on-going)
4. All Presentation Slides
5. Decision-Making Model
6. Gradients of Agreement

- **Meeting Schedule/Content for Lewisville ISD Facilities Advisory Committee**

|                                |   |
|--------------------------------|---|
| #1 - Thursday, September 8     | Meetings' Structure; Process Tools; History of Lewisville ISD Bond Referendums; Public School Finance 101 & Lewisville ISD Demographics |
| #2 - Wednesday, September 21   | Facility Tours  |
| #3 - Thursday, October 6       | Process Review; Facilities Tour Debrief; School Finance 101 Review; Facilities Assessment & Priority Schedule/Codes; Technology         |
| #4 - Thursday, October 20      | Learning & Teaching: Connecting the Dots; New/Reconfigured/Redesigned Facilities: Fine Arts   |
| #5 - Thursday, November 17     | Existing Facilities: Comprehensive, Expansion, Components, Safety & Security  |
| #6 - Thursday, December 15     | Athletics; CTE, Other Capital Projects; Financial Capacity & Impact; Individual Bond Construction Instructions                          |
| #7 - Thursday, January 5, 2017 | Table Bond Construction   |
| #8 - Thursday, January 19      | Four Team Bond Construction   |
| #9 - Thursday, January 26      | Two Table and Large Group Bond Construction; SWOT Analysis; CELEBRATION!  |
| #10 - Thursday, February 9     | Present Final Referendum Recommendation to Board of Trustees  |
| Monday, February 13            | Bond Referendum considered by Board of Trustees   |
| Friday, February 17            | Last Day to call May 2017 Bond Election   |

- **Bond Committee District Liaison**

- Amanda Brim, Executive Director of Communications
  - [brima@lisd.net](mailto:brima@lisd.net), 469-948-8108

- **Facilitators**

- Michelle Hughes, Facilitator, TM Strategy & Design Group
  - [michelle.hughes@tmstrategygroup.com](mailto:michelle.hughes@tmstrategygroup.com), (979) 220-3508
- Amy Hughes, TM Strategy & Design Group
  - [amy.hughes@tmstrategygroup.com](mailto:amy.hughes@tmstrategygroup.com), (281) 684-1811