Attention Seniors

FINAL TRANSCRIPT REQUEST

All transcript requests will go through Scribbles web address: [https://lewisvilletx.scriborder.com](https://lewisvilletx.scriborder.com)
The link can also be accessed from the FMHS counselor’s page on the FMHS website at [www.lisd.net/fmhs → Counseling → Transcript Requests → TRANSCRIPT REQUESTS](http://www.lisd.net/fmhs → Counseling → Transcript Requests → TRANSCRIPT REQUESTS)

Create an account, if you have not already done so, enter all of your information and then select Delivery Address, then Educational Institution and enter the name of the College. Then select College, then Final Transcript. **Do Not** mark Graduation Verification, this is automatically a part of your final transcript. **This would be ONE transcript and only to the College that you are attending.**

![Image of transcript request form](image)

We will begin sending Final Transcripts to colleges once finalized after graduation. Final transcripts will be available approximately two weeks or more after graduation and will include total credits earned and graduation date.

If you have special transcript requests for clearinghouse or summer school, please contact [FMHS-Records@lisd.net](mailto:FMHS-Records@lisd.net).

A-Led  Mrs. Spruce  469-948-3463  sprucej@lisd.net
Lee-Z  Mrs. Childers  469-948-3531  childerss@lisd.net

Please note that the Registrars are off campus for Summer Break from June 14 - July 8, 2019.