

## Student Acceptable Use Policy

Lewisville Independent School District provides a variety of electronic communications systems for educational purposes. **The electronic communications system is defined as the District's network (including the wireless network), servers, computer workstations, mobile technologies, peripherals, applications, databases, online resources, Internet access, email, and any other technology designated for use by students, including all new technologies as they become available.** This also includes any access to the Lewisville ISD electronics system while on or near school property, in school vehicles and at school-sponsored activities, and includes the appropriate use of district technology resources via off-campus remote access. Please note that the Internet is a network of many types of communication and information networks, including Web 2.0 resources (Blogs, Wikis, Podcasts, etc.), and is part of the district's electronic communications systems. Web 2.0 applications offer a variety of 21<sup>st</sup> Century communication, collaboration, and educational creativity opportunities. In a 21<sup>st</sup> Century school system, technologies, the Internet, and Web 2.0 tools are essential.

In accordance with the Children's Internet Protection Act, Lewisville Independent School District educates staff and students regarding appropriate online behavior to ensure Internet safety, including use of email and Web 2.0 resources, and has deployed filtering technology and protection measures to restrict access to inappropriate content such as those that are illegal, harmful, or contain potentially offensive information. While every effort is made to provide the most secure and optimal learning environment, it is not possible to absolutely prevent access (accidental or otherwise) to inappropriate content. **It is each student's responsibility to follow the guidelines for appropriate and acceptable use.**

### Web 2.0 and Digital Tools Students 13 or younger.

For students under the age of 13, the Children's Online Privacy Protection Act (COPPA) suggests that a school district maintain a list of the websites and online services appropriate for educational use it has consented to on behalf of the parent (<http://bit.ly/lisdCOPPA>).

LISD maintains a district list of suggested classroom digital tools at: [http://1tox.lisd.net/?page\\_id=2964](http://1tox.lisd.net/?page_id=2964). LISD will always use digital tools or apps in a way that is consistent with the Children's Online Privacy Protection Act.

Parents may deny access to any specific digital tool by notifying their child's campus administrator in writing.

### APPROPRIATE USE

- Students will adhere to good digital citizenship expectations
- Students must only open, view, modify, and delete their own computer files.
- Internet and bandwidth usage at school must be directly related to school assignments during class time
- Students will be assigned individual email and network accounts and must use only those accounts and passwords that they have been granted permission by the district to use. All account activity should be for educational purposes only.
- Students must immediately report threatening messages or discomfoting Internet files/sites to a teacher.
- Students must at all times use the district's electronic communications system, including email, wireless network access, and Web 2.0 tools/resources to communicate only in ways that are kind and respectful.
- Students are responsible at all times for their use of the district's electronic communications system and must assume personal responsibility to behave ethically and responsibly, even when technology provides them freedom to do otherwise.

- Students will use LISD guest wifi access for filtering purposes on *Bring Your Own Technology* devices.

## **INAPPROPRIATE USE**

- Wireless Hotspots not provided by LISD are prohibited on the LISD network.
- Using the district's electronic communications system for illegal purposes including, but not limited to, cyberbullying, gambling, pornography, and computer hacking.
- Disabling or attempting to disable any system monitoring or filtering or security measures.
- Sharing user names and passwords with others; and/or borrowing someone else's username, password, or account access.
- Purposefully opening, viewing, using or deleting files belonging to another system user without permission.
- Electronically posting data (including but not limited to audio recordings, video recordings, images, and personal information) about others or oneself when it is not related to a class project and / or without the permission of all parties.)
- Downloading or plagiarizing copyrighted information without permission from the copyright holder.
- Intentionally introducing a virus or other malicious programs onto the district's system.
- Electronically posting messages or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
- Gaining unauthorized access to restricted information or network resources.

## **SPECIAL NOTE: CYBERBULLYING**

Cyberbullying is defined as the use of any Internet-connected device for the purpose of bullying, harassing, or intimidating another student. This includes, but may not be limited to:

- Sending abusive text messages to cell phones, computers, or Internet-connected game consoles.
- Posting abusive comments on someone's blog or social networking site (e.g., MySpace or Facebook).
- Creating a social networking site or web page that masquerades as the victim's personal site and using it to embarrass him or her.
- Making it appear that the victim is posting malicious comments about friends to isolate him or her from friends.
- Posting the victim's personally identifiable information on a site to put them at greater risk of contact by predators.
- Sending abusive comments while playing interactive games.
- Recording and distributing media with the intent to manipulate or embarrass others.

## **CONSEQUENCES FOR INAPPROPRIATE USE**

- Appropriate disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws including monetary damages.
- Suspension of access to the district's electronic communications system.
- Revocation of the district's electronic communications system account(s); and/or
- Termination of System User Account: The district may deny, revoke, or suspend specific user's access to the district's system with or without cause or notice for lack of use, violation of policy or regulations regarding acceptable network use, or as a result of disciplinary actions against the user.
- Possible criminal action.

## **EMERGENCY PLAN**

During an emergency situation, students may only use their cell phones to contact 911. All other calls will be in violation of the AUP. Status, actions required, and official information will be communicated to parents and others by the District.

**Electronic Communication Devices: *Bring Your Own Technology***

LISD is excited about the new learning opportunities available through *Bring Your Own Technology*. It is our goal that students and teachers will collaborate in rich, engaging learning experiences using technology. Students may bring their own technology and utilize personal electronic communication devices at school and at school activities. Students may use these devices in the classroom when the teacher deems them appropriate for educational purposes. All devices must remain silent or be put away unless being used within a lesson during class time. Students may also use devices during non-instructional times, such as passing periods, lunch and before/after school.

Devices include, but are not limited to, the following: notebooks, smart phones, iPhones, iPads, iPods, mp3 players and eReaders. All devices should be clearly labeled with student’s full name. Students are responsible for personal property brought to school and should keep personal items with self or in a locked space. Devices should be charged prior to bringing them to school.

In the event the technology is used inappropriately, normal disciplinary consequences may occur.

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**Student Agreement:**

I understand that my use of the Lewisville ISD electronic communication system is not private and that the Lewisville ISD will monitor activity on the computer system.

I have read the district's *Acceptable Use Policy* and agree to abide by their provisions.

I understand that violation of these provisions may result in suspension or revocation of system access as well as appropriate disciplinary action.

Student Name (Please Print) \_\_\_\_\_

Campus \_\_\_\_\_ Grade \_\_\_\_\_

Student ID \_\_\_\_\_

Student Signature \_\_\_\_\_

**Parent Agreement:**

I understand that my child's use of the Lewisville ISD electronic communication system is not private and that the district will monitor activity on the computer system.

I have read the district's *Acceptable Use Police* and agree to abide by their provisions.

I understand that violation of these provisions may result in suspension or revocation of system access as well as appropriate disciplinary action.

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Parent/Guardian Name-Please Print

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Parent/Guardian Name-Signature

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Date