

# G/T Referral Process

1

Parent, Teacher, or Student completes referral form.  
To Access Parent & Student Form: [LISD G/T Assessment Webpage](#)  
Teacher Form: [Staff Referral Google Form](#)

2

Sec. Adv. Academics collects referrals, contacts parents and campus G/T Facilitator/Mentor, and creates student's G/T profile.

3

G/T Facilitator/Mentor distributes Teacher Observation Checklist(s) to student's teachers. Teachers observe referred student(s) for 3-4 weeks.

6

G/T Profiles are finalized and uploaded to AWARE by Sec. Adv. Academics.

5

Referred students are administered an ability test on their assigned campus testing date.

4

Parent surveys, teacher checklists, and achievement test data are collected and added to student's G/T profile.

7

Campus Selection Committee meets to make placement recommendations. CSC completes Page 2 of the G/T profile in AWARE.

8

District Selection Committee meets to review campus recommendations and determine placement. Decision is recorded in AWARE and Skyward and placed in the student's cumulative folder on campus.

9

Placement results are sent home. Signed Permission to Serve forms are collected. Staff on campus are notified of results.