

Students cannot register for college level courses until they meet minimum passing standards under the provisions of the state of Texas

Last Name	First Name	Middle Initial	High School
NCTC Student ID Number	NCTC Username (last name, first initial, 6 digit number)		Graduation Date
Phone Number	EMAIL Address		Birthday

I understand:

- *Dual Credit student records are governed by the **Family Educational Rights and Privacy Act (FERPA)**, which states the student owns his/her educational record from the first semester of enrollment, regardless of age.
- *Student's signature permits NCTC Office of Admissions to disclose **mid-term and final grades** in addition to general admission information to the high school, parents, and/or legal guardians. A letter grade will be recorded on his/her **permanent college transcript**.
- *NCTC has an established **attendance policy** and excessive absences will place the student at risk.
- ***ACADEMIC FREEDOM** is practiced at NCTC which allows faculty and students to pursue whatever inquiry deemed important without fear of censorship. Within a college environment, students may encounter adult language and images, different philosophical viewpoints and belief systems.
- ***A student must exhibit and maintain the maturity and social behavior necessary for enrollment in college level courses.**
- *All Students Including Free Reduced Grant Recipients that drop or withdraw from a course once classes begin, during any semester **MAY be responsible** for paying a portion of the tuition.
- ***I am responsible for the accuracy of my schedule** and that I may be administratively removed from any course for which I have not met the pre-requisites, or have not been approved by my high school, or have not met the standard testing requirements provided by the state.
- ***I am responsible for making payment** and understand the options available for making payment, that **my enrollment is not complete until** payment is made, and that I may be dropped from classes if payment is not made.
- ***I am responsible for dropping or withdrawing.** I understand that I must talk with my counselor and then submit required Add/Drop or Withdrawal Form to NCTC Dual Credit Coordinator.
- ***I am responsible for abiding by the NCTC Student Code of Conduct** including Title IX Laws and Regulations.
- ***I have attended or reviewed a Parent/Student Orientation for NCTC's Dual Credit Program.**

Grades

*A grade of a **"C" or better** is required in **ALL college courses** for continued enrollment in the dual credit program, however, some special CTE programs may have higher requirements. Students not making a "C" or better will **NOT** be permitted to enroll the following long semester: Fall, Spring, or both Summer terms.
 *Students enrolled in **Fire, EMS, and Cosmetology** programs are **required** to have a **numeric grade of 75 or higher** in each specialized course of the program to continue coursework in that field.

ALL students are responsible for purchasing their own textbooks, including Free Reduced Grant recipients.

Fall	Spring	Summer	Course (HIST)	Number (1301)	Section (0851)	Title	@ HS	@ NCTC	Online

****NCTC's Title IX policies** related to acts of sexual misconduct, sexual discrimination and sexual harassment pertain to all students including Dual Credit.

Student signature Date

Parent Signature Date

Officially Registered Date: _____ By: _____

1. Does this student currently qualify for F&R status?

Yes
 No

2. If this Dual Credit Student has any of the following situations **YOU MUST** notify the NCTC Dual Credit Department immediately!

- **In School Suspension**
- **Placement in the District Alternative Education Program**
- **Totally withdrawn from the school**
- **Sexual Misconduct incident**

High School Counselor/Representative Signature Date