

PreK/PPCD Parent Night

2019-2020

Emily Reese- reesee@lisd.net

Leah Sanchez- sanchezLT@lisd.net



*Mrs.
Reese*



*Mrs.
Sanchez*

Classroom Hours

Morning Class Hours (AM class) 7:45a.m. - 10:50 a.m.

Afternoon Class Hours (PM class) 11:55a.m. - 3:00 p.m.

Absences and Sickness

Attendance is very important, but **PLEASE** keep your child home if he/she is sick.

Germs spread quickly at this age. Based on district policy, a child must be symptom free (no fever, vomiting, or diarrhea) for 24 hours without the aid of medication before he/she can return to school. Please call the absence line at 972-350-4899 to let the school know of your child's absence. An email to us is also appreciated. If your child rides the bus to school, please call First Student too.

All medication needs are to be taken to the school nurse.

Absences

Regular attendance is one of the most important indicators of academic success.

The district will accept no more than 8 parent notes in a school year to excuse an illness, personal, or pre-approved absence. No more than 6 notes may be used in a semester. Any additional absences will require a note from a health care provider or documentation of an absence exempt from compulsory attendance, in order to be excused. The pre-arranged absence requests are grouped in with the 8 allowed parent absences per year. Doctors' notes do not count with the 8 parent notes per year.

Perfect Attendance (NEW) - LISD has defined the following perfect attendance guidelines for Elementary: A perfect attendance award can only be earned if the student is present every day, for the entire school day, with no unexcused late arrivals and no early departures

Daily Schedule

7:45-7:55	Arrival/backpacks	11:55-12:00
8:00-8:30	Breakfast/lunch	12:00-12:30
8:30-8:45	Restroom Break	12:30-12:45
8:45-9:00	Circle Time	12:45-1:00
9:00-9:20	Small Group	1:00-1:20
9:20-9:50	Center/Work Time	1:20-1:50
9:50-10:00	Circle Time	1:50-2:00
10:00-10:35	Recess/Motor Lab	2:00-2:35
10:35-10:50	Closing Circle/Pack Up	2:35-3:00

Arrival / Dismissal Procedures

ALWAYS use your hangtag. It's helps us identify cars/parents.

Do **NOT** park in the carpool lane or get out of your car while you are in the carpool lane. PLEASE remain in your car unless you are parked in a parking space.

For class arrivals, please pull in the carpool lane in the **FRONT** of the school . Place your hangtag on your mirror to identify your child as pre-k so they will be escorted. Morning students may start arriving as early as 7:15 when staff is on duty out front, but please remember, class does not start until 7:45. We will have people on duty every morning to escort your child from your car to our classroom. Afternoon arrival is at 11:55.

If you prefer, you may park in a legal parking spot, and walk your child to the front door.

For class dismissal, pull in the carpool lane in the **FRONT** of the school. We will dismiss from the double doors east of the main entrance. Place your name card on your mirror, stay in your car, and we will walk your child to your car and help them in. If they need assistance buckling themselves in, please pull forward and park in a designated spot.

Please be prompt for arrival and dismissal - Thanks

Wellington Elementary Traffic and Arrival/Dismissal Highlights 2018-2019

Dismissal:

NEW: Car Tags will now have students' last names, instead of numbers. – 2 per family provided, hang where # is visible. If carpooling, hang all cards where visible.

- ❑ Students only allowed to load between the orange traffic cones
- ❑ **Blue Zone - PK-2 and their older siblings will load into vehicles in front of the school**
 - Students will wait in designated area inside and exit in front of school, older siblings will meet their younger siblings in designated areas
 - PK will continue to group outside library exit door
- ❑ **Yellow Zone (3-5) –cafeteria side of school**
 - Students wait in cafeteria for their last name to be called, will exit cafeteria doors
 - U-turn through Staff Parking and exit right only Kenwood Dr 2
- ❑ Please keep traffic flow moving by arriving to match the dismissal time for your child. Parents picking up only Pre-K/PPCD children should arrive at 2:55 p.m. K-5 will dismiss at 3:00 p.m.
- ❑ **All bike riders and walkers living east of WES, will be considered a "Marquee" biker/walker. If your child lives west of WES, they will be considered a "Cafeteria" biker/walker. For safety purposes, all bike riders and walkers are to use the crosswalks.**

Arrival:

- ❑ **May enter at Yellow or Blue Zone**
- ❑ Pull forward all the way to the last traffic cones so as many children can exit their cars as possible during peak traffic times.
- ❑ Building opens at 7:15 a.m.; K-1 will report to the cafeteria and Grades 2-5 will report to their appropriate grade-level hallway



AS ALWAYS:

- ❑ Do not leave your vehicle in the drop-off/pick-up zone at any time
- ❑ Please follow any staff directions to pull or for forward as possible BEFORE loading or unloading children between the orange traffic cones.
- ❑ **All pedestrians** should cross traffic only at marked crosswalks.

This sheet is only a glimpse into the full traffic and Arrival/Dismissal Procedure. Please make sure that you have read the full version sent through skyward or the school's webpage!



Breakfast/Lunch

We eat breakfast/lunch in the cafeteria at the peanut free table. You may purchase a school meal or pack a meal for your child. Please no peanut/tree nut foods (including Nutella, Chick-Fil-A).

Breakfast is at 8:00 - \$1.25 if you purchase

Lunch is at 12:00 - \$2.60 if you purchase

Like kindergartners, pre-kindergartners will not be permitted to purchase extra snacks in addition to their lunch.

Breakfast and lunch times are part of our instructional time. We are working on pre-K guidelines and individualized goals and objectives.

To add money to your child's account you can visit the LISD website and click on meal payments. (An additional service fee will be added to online payments). You may also send in a check or cash with your child in their folder. Please place the payment in an envelope clearly marked with your child's name and labeled lunch money.

If your child's cafeteria balance becomes low, a note will be sent home. You can also check this online. You will need to have your child's identification number. If you do not know the identification number, we can give it to you, but we are not allowed to email it to you. It is in Skyward.

Recess/Weather Guidelines

Heat index of 104 degrees or higher- No recess

Heat index of 99-103 degrees- 20 minutes or less of recess

Wind Chill of 33 degrees or below- No recess

Wind Chill of 34-40 degrees- Teachers will monitor conditions during 20-30 minutes of recess

Communication

Newsletters sent on ClassTag each Friday.

Parent/teacher conferences twice a year (once in the fall and once in the spring).
Please contact us if you feel you need to meet again.

Report cards will be sent at the end of each nine weeks grading period. PPCD students will also receive progress on goals.

We check email throughout the day. We try to check it at the beginning of our day, when we take attendance, at lunch, and at the end of the day. If you need to get in contact with us about a change in pick-up, etc. please call the office and ask them to contact us with your message.

ClassTag



Invitation to join [PreK/PPCD 2019-2020 at Wellington Elementary](#).

We're going to be using ClassTag as our online classroom community this year. It's a simple, free app that you can access anywhere and from any device.



Emily Reese says:

*Hi. I'd love you to join everyone at **PreK/PPCD 2019-2020 at Wellington Elementary** on ClassTag. I'll be using ClassTag to share announcements, updates, photos and other relevant information that you won't want to miss!*

Please join us on ClassTag today!

Join Now

<https://www.classtag.com/classrooms/prek-ppcd-2019-2020>

Label Everything!

Please allow your child to wear comfortable clothing that allows them to learn actively and be INDEPENDENT.

Elastic waist pants are most appreciated and help to alleviate bathroom accidents because they can pull their own pants up and down. Sneakers work best for footwear. Sandals and flip flops do not work well on the playground with the woodchips or in motor lab. Please wear shorts under skirts/dresses. No spaghetti straps/muscle shirts. LISD dress code applies to PreK.

Please send in a complete change of clothing (including socks), individually labeled, and placed in a ziplock bag also labeled with your child's name. We can keep these clothes in their lockers at school. When colder weather moves in later in the year, we will send a reminder to change out the clothing to match the season.

Item Identification

PLEASE clearly label ALL items with your child's name that your child brings to school (**lunch box, backpack, change of clothes, coats, gloves, etc**). Toys are best left at home.

District Safety Protocol



STUDENT SAFETY

A critical ingredient in the safe school recipe is the classroom response to an incident at school. Weather events, fire, accidents, intruders and other threats to student safety are scenarios that are planned and trained for by students, teachers, staff and administration.

SRP

Our school is expanding the safety program to include the Standard Response Protocol - Extended (SRP_E). The SRP_E is based on these five actions. Lockout, Lockdown, Evacuate, Shelter and Hold. In the event of an emergency, the action and appropriate direction will be called on the PA.

LOCKOUT - "Get Inside. Lock Outside Doors"

LOCKDOWN - "Locks, Lights, Out of Sight"

EVACUATE - "To the Announced Location"

SHELTER - "For a Hazard Using a Safety Strategy"

TRAINING

Please take a moment to review these actions. Students and staff will be trained and the school will drill these actions over the course of the school year.

More information can be found at <http://loveugays.org>

LOCKOUT GET INSIDE. LOCK OUTSIDE DOORS

Lockout is called when there is a threat or hazard outside of the school building.

STUDENTS:

- Return to inside of building
- Do business as usual

TEACHERS

- Recover students and staff from outside building
- Increased situational awareness
- Do business as usual
- Take roll, account for students



LOCKDOWN LOCKS, LIGHTS, OUT OF SIGHT

Lockdown is called when there is a threat or hazard inside the school building.

STUDENTS:

- Move away from sight
- Maintain silence

TEACHERS:

- Lock classroom door
- Lights out
- Move away from sight
- Maintain silence
- Wait for First Responders to open door
- Take roll, account for students



EVACUATE TO A LOCATION

Evacuate is called to move students and staff from one location to another.

STUDENTS:

- Bring your phone
- Leave your stuff behind
- Form a single file line
- Show your hands
- Be prepared for alternatives during response.

TEACHERS:

- Grab roll sheet if possible
- Lead students to Evacuation Location
- Take roll, account for students



SHELTER FOR A HAZARD USING SAFETY STRATEGY

Shelter is called when the need for personal protection is necessary.

SAMPLE HAZARDS:

- Tornado
- Hazmat

SAMPLE SAFETY STRATEGIES:

- Evacuate to shelter area
- Seal the room

STUDENTS:

- Appropriate hazards and safety strategies

TEACHERS:

- Appropriate hazards and safety strategies
- Take roll, account for students



HOLD IN YOUR CLASSROOM

Hold is called when the hallways need to be kept clear, even during class changes.

STUDENTS:

- Remain in your classroom
- Do business as usual.

TEACHERS:

- Recover students and staff from hallways
- Close and lock classroom door
- Take roll, account for students



Birthdays and Notes

Birthday treats (optional)

You may send in treats for the entire class for your child's birthday. The treats **MUST** be STORE bought (no homemade food). You may leave them in the office or send them with your child. Please **NO PEANUT (or TREE NUT) PRODUCTS** due to allergies in the classroom. Please check the label. A couple of easy/favorite options are "Oreos" and "Fruit Gummies."

If you would like to send out invitations for your child's birthday party, they can be handed out at school if you invite all girls, all boys or everyone in class. Please do not exclude anyone. If you wish to only invite some friends, then you will need to mail or hand deliver the invitations to their houses.

Notes/Money

Notes or cafeteria money can be sent in with your child's folder - we check these every day and send home office notes/flyers, drawings, artwork etc.

We will have a holiday party in December, Valentine's in February, End of year in May - parents are welcome to attend.

Visitors

Visitors to the office must sign in with their driver's license - thanks for keeping our school safe!

The process will be slower this year so please allow time for that when you pick up your child.

NO visitors for the first two weeks of school.

<https://bit.ly/2YAz9ku>

Volunteers

We love our volunteers, and appreciate your time that you so generously give to our school. You are such a vital part to our success!

Last year, LISD launched a volunteer management system called VOLY. To volunteer on our campus, you will need to create a VOLY account. Without completing this important process, you are not able to volunteer in your child's classroom, at school, or chaperone on a field trip. Thank you for partnering with us! The website is www.lewisvilleisd.VOLY.org.

****Volunteers will have their id scanned every time they visit our school.**

Forms

Please be sure to log into Skyward to complete/update your forms.

Please make sure your emergency contacts are updated (this is especially needed for times when your child will be picked up by another parent.)

Students will not be allowed access to technology unless AUP consent form is completed.

LISD cares about your student's security and is implementing a new password process this school year.

Starting on August 1st, you will be able to view a district-generated password for your student in the Portfolio section of Skyward Family Access. This new password will take effect on the 1st day of school. You will be able to see the new password in Skyward until Friday, August 30th.

Your child's teacher will be able to assist your student with any password issues throughout the year.



Portfolio - Attachments

- Home
- New Student Online Enrollment
- 2019-2020 Forms Packet
- Online Forms
- Calendar
- Gradebook
- Student Info
- Schedule
- Fee Management
- Educational Milestones
- Endorsements
- Portfolio**
- Skylert
- Health Info

STUDENT 1

Description	eSigned	Type	Created
Student Username and Password	N/A	Report Directory	
2019 Report Card	N/A	Report Card	Wed Jun 5, 2019 2:49pm
2018 Report Card	N/A	Report Card	Wed Jun 13, 2018 9:32am
2017 Report Card	N/A	Report Card	Tue Jun 6, 2017 12:12pm
2016	No	Report Card	Wed Jun 1, 2016 8:52am
2015	N/A	Report Card	Wed Jun 3, 2015 2:16pm

STUDENT 2

Description	eSigned	Type	Created
Student Username and Password	N/A	Report Directory	

STUDENT 3

Description	eSigned	Type	Created
Student Username and Password	N/A	Report Directory	
2019 Report Card	N/A	Report Card	Wed Jun 5, 2019
2018 Report Card	N/A	Report Card	Wed Jun 13, 2018
2017 Elementary Report Card	N/A	Report Card	Tue Nov 7, 2017
2017	No	Report Card	Thu Jun 1, 2017
2016	No	Report Card	Wed Jun 1, 2016



It's hard to let go...

On the first day of school, you may expect some anxiety from your child; even those who are the most independent and who have been begging to come to school. The most important thing to remember is **YOUR ATTITUDE** makes a difference. Remain positive and supportive, but also use understanding and firmness. Please keep your goodbye short and sweet to help make the transition a smooth one. If there are tears, they will soon dry and be replaced by a smile.

When you talk to your child after school, you can ask them questions about their day. Questions such as, "Did you read a story?" or "What did you build with the blocks today?" are sometimes more easily answered than simply "What did you do at school today?"



Thank you for coming!!

Any questions?

