**Job Title:** Title I Teacher  **Wage/Hour Status:**

**Reports to:** Principal **Pay Grade:**

**Dept.:** Instruction  **Date Revised:** 8/2012

**Purpose:**

Provide students with appropriate learning activities and experience designed to fulfill their potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills to function successfully in society.

Work closely with classroom teachers to coordinate learning opportunities for the students in closing the achievement gaps in core content areas.

**Qualifications:**

Minimum Education/Certification:

Bachelor’s degree from accredited university

Valid Texas teaching certificate, with required endorsements for subject/level assigned

Special Knowledge/Skills:

Knowledge of subjects assigned

General knowledge of curriculum and instruction

**Major Responsibilities and Duties:**

Instructional Strategies

1. Develop and implement plans for the individual, small group or tutoring students assigned and show written evidence of preparation as required.

2. Prepare lessons that reflect accommodation for individual student differences.

3. Present the subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.

4. Employ a variety of instructional techniques and media, consistent with the needs and capabilities of the student groups involved.

5. Work with campus teams to maintain a comprehensive improvement plan for closing the achievement gaps in English Language Arts, Social Studies, Math, and Science.

6. Work to continuously monitor the progress of identified students and be an advocate for continued support and services as needed.

7. Employ the use of technologies in the teaching/learning process.

8. Assist students in analyzing and improving methods and habits of study.

9. Assess the accomplishments of students on a regular basis and provide reports as required.

Communication

10. Establish and maintain open lines of communication with students and their parents.

11. Maintain a professional relationship with all colleagues, students, parents, and community members.

12. Use acceptable communication skills to present information accurately and clearly.

Professional Growth and Development

13. Participate in the district staff development program.

14. Demonstrate interest and initiative in professional improvement.

15. Demonstrate behavior that is professional, ethical, and responsible.

Policy Implementation

16. Keep informed of and comply with state, district, and school regulations and policies for classroom teachers.

17. Assume responsibility for compiling, maintaining, and filing all reports, records, and other documents required.

18. Attend and participate in faculty meetings and serve on staff committees as required.

**Working Conditions:**

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Frequent standing, stopping, bending, pulling, and pushing. Move small stacks of textbooks, media equipment, desk, and other classroom equipment.

**Physical Demands:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Not Required | Occasional | Frequent | Constant |
| Bending |  |  | X |  |
| Pushing |  |  | X |  |
| Hearing |  |  |  | X |
| Reaching |  |  |  | X |
| Climbing |  | X |  |  |
| Seeing |  |  |  | X |
| Speaking |  |  |  | X |
| Standing |  |  |  | X |
| Lifting |  |  | X |  |
| Walking |  |  |  | X |

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reviewed by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_