

Lunch Visitors

1. **Visitors must turn off their cell phones, pagers, and electronic devices.**
2. **Visitors must remain at the guest tables during their time at lunch.**
3. **Visitors may only eat with the child they are visiting, for the safety of all students.**
4. **All visitors and students must follow procedures and rules set for the cafeteria, including the last 5 minutes of silent lunch.**
5. **All students must enter and exit the cafeteria with their grade level, even when eating with a visitor.**

Hicks Elementary Cafeteria Rules/Procedures

1. Classes will be called to the lunch line by the supervising adult.
2. Students must remain seated, facing forward, no more than four to a bench.
3. Students may socialize in a soft voice.
4. Seating arrangements are to be determined by the grade level.
5. Students may not leave their seats without permission.
6. Students must raise their hands for help.
7. Teachers will announce, "LAST CALL!" when the last student leaves the serving line. This is the last opportunity to purchase anything.
8. Restroom needs must wait until after lunch, this time needs to be spent eating. Emergencies can be handled at teacher discretion.
9. Students will treat all other students, cafeteria supervisors, servers, staff, and volunteers with respect.
10. The last five minutes of lunch will be SILENT to allow students time to finish their meals.
11. Students must clean up and exit the cafeteria with their class, when called.
12. Kinder-3rd Grade students, when their class is called, the lines move past the trash cans to dispose of their waste and promptly exit through their designated door in a quiet, single file line.
13. 4th-5th Grade students, will be assigned as helpers to move the trashcans to the end of the tables. These helpers are also responsible for sweeping the floors and picking up any left over trash.
14. Grades K-2 may not take any food, drinks, straws, or utensils from the cafeteria for any reason.
15. Grades 3-5 are permitted to take water bottles out of the cafeteria but, no food, straws, or utensils.