



Publication Date: March 10, 2020

**Addendum #1
Extends Due Date to Monday, March 23, 2020 @ 2:00 PM CST**

~~SUBMITTAL DEADLINE: Friday, March 13, 2020 @ 2:00 PM CST~~

****Please note Lewisville Independent School District is closed for Spring Break
March 16, 2020 through March 20, 2020****

**Request for Proposal (RFP #2654-20)
For
Food Service Management Company**

E. Proposal Submission and Award

SFAs must use this prototype FSMC RFP and Contract to be approved. An SFA that does not complete the required procurement procedures cannot be approved for participation in the reimbursement programs.

Two copies of Competitive Sealed Proposals are to be submitted to:

Name: Lewisville ISD Administrative Center

Attn: Jeremy Turner

Mailing Address: P.O. Box 217, Lewisville, Tx 75067

Physical Address: **1565-A W. Main St. Room #220**

City: Lewisville

State/Zip: TX 75067

Opening will be at 2:00 PM (CST) ~~March 13, 2020~~ **March 23, 2020** - Proposals will not be accepted after this time. All Proposals are to be submitted in a sealed envelope marked "Food Service Management Proposal, # RFP #2654-20."

SFA reserves the right to accept any proposal which it deems most favorable to the interest of SFA and to reject any or all Proposals or any portion of any Proposal submitted which, in SFA's opinion, is not in the best interest of SFA.

To be considered, each offeror must submit a complete response to this solicitation using the forms provided, along with any other documents submitted as a part of the Proposal and considered responsive to this RFP. No other documents submitted with the RFP and the Contract will affect the Contract provisions, and there may be no modifications to the RFP and Contract language. If an offeror modifies, revises, or changes the RFP and/or contract in any manner, the SFA may reject the offer as non-responsive.

Award will be made only to a qualified and responsible offeror whose proposal is responsive to this solicitation. A responsible offeror is one who's financial, technical, and other resources indicate an ability to perform the services required. The offeror shall submit for consideration such records of work and further evidence as may be required by the SFA's Board of Trustees. Failure to furnish such records and evidence, or the inclusion of any false or misleading information therein, shall be sufficient cause for the rejection of the Proposal or termination of any subsequent Contract.

The qualification data shall be submitted by each offeror along with the sealed Proposal. The offeror must be incorporated or licensed to do business in the State of Texas and must be registered with the Food and Nutrition Division (FND) of the Texas Department of Agriculture (TDA). The respondents should submit annual reports or financial statements for the past fiscal year in the format of an "accountant's review," including notes to the financial statements provided by a certified public accountant. If the offeror is doing business with like school systems and is familiar with the regulations about operations in such environments, the offeror will receive points for that experience in the evaluation of the weighted criteria. If the offeror is presently operating a comparable, successful National School Lunch Program (NSLP) and School Breakfast Program (SBP) in a school setting, the offeror will receive points for that experience in the evaluation of the weighted criteria.

Offerors or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. Failure to do so will be at the offeror's own risk and therefore cannot secure relief on a plea of error. The SFA is not liable for any cost incurred by the offeror in submitting a proposal. **Paying the FSMC from School Nutrition Program funds is prohibited until the Contract is signed.**

If additional information is requested, please contact Jeremy Turner at turnerj@lisd.net or 972-350-4750. Any additional information provided to one offeror will be available to all.

****Please note Lewisville Independent School District is closed for Spring Break March 16, 2020 through March 20, 2020****