## Schedule Change Form

Name	ID#	Grade

Occasionally, there are circumstances that require a schedule change. Schedule change requests made prior to school starting, must meet at least one of the following criteria:

<ul> <li>*Failure to meet course prer</li> <li>*Failure to meet graduation</li> <li>*Course changes due to com</li> <li>*Inappropriate level placeme</li> <li>*Students earning a failing gi</li> <li>*Incomplete schedule - not e</li> <li>*Error in the schedule: repeating the schedule of the schedule of</li></ul>	requirements pletion of sum ent (level dowr rade from the enough classes at class, two cla es, etc. d, Choir, Athle	n or level up previous ye asses in the tics, etc.	) ar same period, se	
Requesting to drop:				
Requesting to add:				
***Be sure to add as many credit add a full credit course. If you are				
Student Signature	Paren	t Signature		Date
Email	Phone	Phone number		_
Director/Coach Signature (if drop	ping or adding a	program):		
<u>Office Use Only</u>				
Schedule Committee Review:	Approved	Denied	Date	