

# Inspiration to Power Point Review

- ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★
- ★ • Create Inspiration Web (the order you create the web is the order of how it will appear on the Power Point)
- ★ • Go to Outline in Inspiration
- ★ • To Export
  - ★ • File
  - ★ • Export
  - ★ • Choose Microsoft PowerPoint RTF
  - ★ • Click Save
  - ★ • Save (remember your file name and drive)
- ★ • Open Power Point
- ★ • File
  - ★ • Open (locate the correct drive)
  - ★ • Files of Type: All Files
- ★ • Find your file
- ★ • Open
- ★ • Add backgrounds, pictures, animations, and transitions
- ★

