

GENERAL INFORMATION

Parent Drop Offs

*i.e.: Lunches, Homework, Coats, etc., All items must be dropped off in the office and signed in. All items will be delivered to the classroom. Please keep in mind teachers may be in the middle of a lesson and your child may not pick up the item right away. Be assured that we will make every effort to get these items to your child in a timely manner. Please also try to limit the items to be delivered to school as it does interrupt valuable class time and can be a distraction to your child as well as others in the classroom. We appreciate your cooperation.

Parent Pick Ups

*It may be necessary to pick up your child early from time to time for appointments, emergency or other. To make the check out easier, please send a note to the teacher so that she/he will know ahead of time and can have your student ready.

*Any time a student leaves school early the parent is the only person allowed to sign them out. Any other persons must be listed on the enrollment cards as an authorized person. Any emergency changes in pick up who are not listed on the enrollment card must be cleared through the principal at her discretion.

Homework Request

*Homework must be requested by 10:00a.m. It can be picked up in the office between 3:00p.m. – 3:30p.m. Any homework requested after 10:00 a.m. may be picked up the following day.