

LEWISVILLE INDEPENDENT SCHOOL DISTRICT

ADDENDUM TO PROFESSIONAL EMPLOYMENT APPLICATION

Please download and print this document.

- Complete information and return to the Lewisville Independent School District.
- **Your application will not be considered for review until this information has been returned.**
 - Addendum to online application
 - Copy of teaching certification
 - Copies of transcripts from all colleges and universities attended
 - Updated resume
 - Letter of intent and/or letter of completion for undergraduates
 - Minimum of 3 complete professional references is required. Examples of professional references include the following: principal, assistant principal, mentor teachers, department chair and cooperating teachers. At least one reference **MUST** be from someone who served in a supervisory capacity and evaluated you in your most recent classroom setting.
- The LISD will review the entire application to determine those applicants who will be offered a screening interview.
- All information gathered regarding the application will be the property of the school district and will not be released to the applicant.
- All applications will remain on file for one year.
- The LISD prioritizes the consideration and screening of fully certified applicants. Other applicants who are participating in a recognized alternative certification program may then be considered only after the district has depleted its pool of fully certified applicants. Alternative certification applicants will be contacted as the need arises.
- Other applicants for professional teaching positions will be considered on an individual basis.
- It is the general policy of the LISD HR Department that only fully certified candidates will be considered for general elementary positions.

No person shall, on the basis of national origin, race, gender, creed, religion, age or handicap, be excluded from participation in, be denied the benefit of, or be subjected to discrimination in employment, consideration or selection for full or part-time non-professional positions in the Lewisville Independent School District.

Certification area: _____

Name: _____

Social Security Number: _____

Permanent Address: _____

Phone: _____

Cell Phone: _____

E-mail address: _____

RESIDENCY INFORMATION

1. Are you a U.S. citizen, U.S. national, lawful permanent resident, lawful temporary resident, asylee, or refugee? Yes No

(The term: Lawful Temporary Resident refers to aliens granted temporary status under amnesty programs, not to aliens holding short-term visas such as H-1B, J, F.)

If Yes, do not answer question #2

If No, please answer question #2.

2. A) What is your current immigration status? _____

B) When does this status expire? _____

- C) Do you have an Employment Authorization Document? Yes No

If Yes, when does it expire? _____

GENERAL INFORMATION

1. Do you have a relative who serves on the Lewisville ISD Board of Education? Yes No

If Yes, please provide the relative's name and relationship:

2. Are you related to any employee in the district? Yes No

If Yes, name and campus: _____

3. Have you ever been convicted of a misdemeanor (other than traffic violation) or felony? Yes No

If Yes, please explain: _____

(Conviction of a crime is not an automatic bar to employment. The District will consider the nature of the offense, and the relationship between the offense and the position for which the applicant is applying.)

4. Have you ever been placed on a professional growth plan as a professional educator? Yes No

If Yes, please explain: _____

5. Has your previous job or professional performance led to an investigation by former employer(s) or the State Board for Educator Certification of Texas or any other state(s) educational certification agency? Yes No

If Yes, please explain: _____

6. Have you ever had an ethics complaint filed against you with the State Board for Educator Certification of Texas or any other state(s) educational certification agency? Yes No

If Yes, please explain: _____

7. Have you ever received a written reprimand or uninscribed reprimand from the State Board for Educator Certification of Texas or any other state(s) education certification agency? Yes No

If Yes, please explain: _____

8. Have you ever had your employment contract non-renewed, terminated, recommended for non-renewal/termination, bought out or agreed to resign in lieu of these actions? Yes No

If Yes, please explain: _____

9. Have you ever abandoned your contract with another district or left that district during an instructional year? Yes No

If Yes, please explain: _____

I waive all rights to Career Ladder as a new employee of the Lewisville Independent School District.

I hereby certify that the information presented in this application to the best of my knowledge is true, accurate, and complete. Any falsification of this record will be sufficient cause for disqualification. I hereby extend the right of the Lewisville Public Schools to contact the references listed on this application and to inquire, at their discretion, into my professional background and professional experiences, and I hereby release any member or agent of the district from any liability regarding me, regardless whether said information is in my application or not. I further understand that all information gathered regarding my application will be the property of the school district and will not be released to me. I will be responsible for paying any fees necessary for certification.

I understand that the district is authorized by Texas Education Code § 22.083 to obtain criminal history record information on applicants the district intends to employ.

Signature _____

Date_____

PERSONAL STATEMENTS

ANSWER EACH QUESTION BELOW. DO NOT EXCEED ONE PAGE PER ANSWER.

1. What strategies would you use to help students develop critical thinking skills?
2. How do you assess students to determine the appropriate level of instruction? How would you address different ability levels and different learning styles?
3. Discuss an appropriate evaluation process and subsequent development of an educational program for a student with special needs.

Please Mail To The Following:

**Human Resource Services Department
Lewisville Independent School District
P.O. Box 217, Lewisville TX 75067**

E-mail: jobs@lisd.net Phone: 469-948-8032