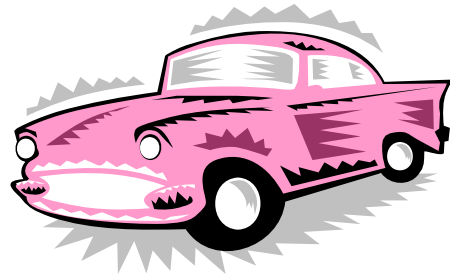


DRIVER EDUCATION

TO: PARENTS OF HIGH SCHOOL STUDENTS
**FROM: LEWISVILLE ISD
ADULT & COMMUNITY EDUCATION**
SUBJECT: DRIVER EDUCATION (SPRING 2008)



Lewisville ISD offers a course in driver education at area high school campuses. Please review this letter to see if your student qualifies for this program. We suggest that you **keep this letter on file for future reference.**

Classroom instruction will begin Wednesday, April 16, and will continue through Wednesday, May 7. The classroom phase will meet Monday through Friday, 4:30 – 6:30 PM, for the required 32 clock hours of instruction. The driving phase will begin Saturday, May 10, and will be Monday through Saturday until approximately Saturday, July 12. Each student is required to have seven (7) hours of behind-the-wheel driving and seven (7) hours of observation. This will give a thorough overview of the skills needed to be a good driver. **However, many more hours of practice are needed to help the student become proficient. AAA Texas recommends that parents provide a minimum of 50 hours supervised driving time for their teens.**

To be eligible for enrollment in the course, the student must be at least 15 years of age on or before April 16, and in grades 9-12 at Hebron, Flower Mound, Lewisville, Killough LHS North, or Marcus high schools. **It is the responsibility of parents of Killough students to arrange transportation to and from the LHS main campus.**

The student must meet attendance requirements as specified by the Texas Education Agency. To obtain a driving permit, the student must present to the DPS an Attendance Verification Form obtained from the high school attendance clerk. **If there is any doubt about being able to meet the attendance requirements, contact your school attendance clerk before enrolling.**

DATES TO REMEMBER

Applications available	March 5
Applications & tuition due	April 14
Classroom instruction starts	April 16
Classroom instruction ends	May 7
Make up Day	May 8
Driving begins	May 10

To obtain a learner's permit, students must present a valid, **legal** birth certificate **and** Social Security card to the Department of Public Safety.

The tuition fee for each student is \$325.00. The completed application form, accompanied by the tuition fee, must be received by LISD Adult & Community Education **no later than 4:30PM, Monday, April 14.** Check or money order should be made payable to "LISD." Tuition payments are accepted only through the Community Education office. **No money will be collected at the high school.** We also accept Visa and MasterCard.

To apply for LISD's Driver Education course:

1. Fill out the attached application form.
2. Have completed form signed by the parent/guardian.
3. Return completed form and tuition fee to the LISD Adult & Community Education office no later than 4:30PM, Monday, April 14, 2008.
Office hours are Monday-Friday, 8:00AM-5:00PM.

REFUND POLICY: A full refund is given when Community Education cancels a course. If student cancels, we will issue a 50 percent refund minus a \$5.00 handling charge. NO REFUNDS WILL BE ISSUED AFTER April 14, 2008.

Payment methods:

Mail-in (No cash please)
(Check/Money Order/Credit Card)
LISD Adult & Community Education
Lina Milliken Education Center
2103 Savage Lane
Lewisville TX 75057
469-713-5997

Walk in
(East of I-35 on Lake Park, then north
on Oak Ridge and west on Savage Ln)
(After hours drop box at south door
by main parking lot)
Fax-in (using credit card only)
972-420-6869

Driver Education classes must have a minimum enrollment of 22 students for the class to be held. Maximum enrollment is 36. Students will be enrolled for Driver Education on a first come, first served basis. If your student is involved in extracurricular activities at school (athletics, band, choir, etc.) be sure to check calendars for any conflicting schedules before registering for Driver Education. **The completed application and tuition fee of \$325.00 is due on or before April 14, 2008 in the LISD Adult & Community Education Office located at 2103 Savage Lane, Lewisville, TX 75057.** Application forms that are received, but are not accompanied with the tuition fee, will be discarded. Checks or money orders should be made payable to "LISD." Please note our refund policy on the application.

Additional information concerning Driver Education class procedures will be given to the parent when tuition is paid. Included will be a liability release form that must be signed by the parent and **returned to the Driver Education instructor at the first class.**

If you have any questions concerning the Driver Education course, please contact the Community Education Department at the address and telephone number listed above.

LISD Adult & Community Education

DRIVER EDUCATION APPLICATION

Please print:

School: _____ Grade _____ Date of Birth _____/_____/_____

COMPLETE LEGAL NAME OF STUDENT AS IT APPEARS ON BIRTH CERTIFICATE

Last _____ **First** _____ **MI** _____

Parent/Guardian Name: _____

Address _____

City _____ Zip Code _____

Home Phone _____ Parent(s) Work Phone _____

Does the student have a handicap, physical, or learning disability for which accommodations will need to be made?

____ NO ____ YES

PARENT/GUARDIAN SIGNATURE _____

If applicant participates in extracurricular activities (including athletics, band, choir, drama, orchestra, ROTC) please confirm with the activity supervisor that there are no schedule conflicts BEFORE submitting application.

PAYMENT METHOD: (Make check or money order payable to LISD)

____ Cash _____ Check # _____ Money Order # _____

____ Visa _____ MasterCard

Credit Card Account # _____ Exp Date _____/_____/_____

Name on Credit Card (print) _____

Signature if paying with Credit Card _____

****REFUND POLICY:** *A full refund is given when Community Education cancels course. If participant cancels, we will issue a 50 percent refund minus a \$5.00 handling charge.*
NO REFUNDS WILL BE ISSUED AFTER April 14.

For Office use only:

Session: _____ September _____ January _____ April

Receipt # _____ Date Received _____/_____/_____ 4D# _____

Drop Date _____/_____/_____ Refund Amount \$ _____

- 2nd letter mailed _____
- 2nd letter in office