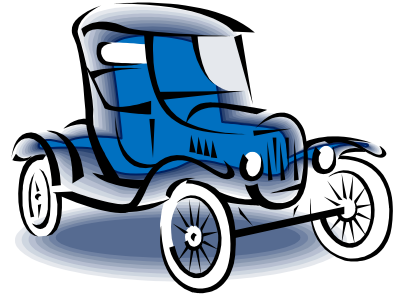


DRIVER EDUCATION

TO: PARENTS OF HIGH SCHOOL STUDENTS
FROM: LEWISVILLE ISD
ADULT & COMMUNITY EDUCATION
SUBJECT: DRIVER EDUCATION (FALL 2009)



Lewisville ISD offers a course in driver education at the high school your student attends during the day. Please review this letter to see if your student qualifies for this program. We suggest that you **keep this letter on file for future reference.**

Classroom instruction will begin at the high schools on Wednesday, September 23, and will continue through Thursday, October 15. The classroom phase will meet Monday through Friday, 4:30 – 6:30 PM, for the required 32 clock hours of instruction. The school will announce the meeting room several days prior to the first class. The driving phase will begin Saturday, October 17, and will be Monday through Saturday until approximately Saturday, December 26. Each student is required to have seven (7) hours of behind-the-wheel driving and seven (7) hours of observation. This will give a thorough overview of the skills needed to be a good driver. **However, many more hours of practice are needed to help the student become proficient. AAA Texas recommends that parents provide a minimum of 50 hours supervised driving time for their teens.**

To be eligible for enrollment in the course, a student must be at least 15 years of age on or before September 23, and in grades 9-12 at Hebron, Flower Mound, Lewisville, Killough LHS North, or Marcus high schools. **It is the responsibility of parents of Killough students to arrange transportation to and from the LHS main campus where they will be attending the program.**

The student must meet attendance requirements as specified by the Texas Education Agency. To obtain a driving permit, the student must present to the DPS an Attendance Verification Form obtained from the high school attendance clerk. **If there is any doubt about being able to meet the attendance requirements, contact your school attendance clerk before enrolling.**

DATES TO REMEMBER

Applications available	August 10
Applications & tuition due	September 21
Classroom instruction starts	September 23
Classroom instruction ends	October 15
Make up Day	October 16
Driving begins	October 17

***No class October 12**

To obtain a learner's permit, students must present a valid, legal birth certificate and Social Security card to the Department of Public Safety.

The tuition fee for each student is \$325.00. The completed application form, accompanied by the tuition fee, must be received by LISD Adult & Community Education **no later than 4:30PM, Monday, September 21.** Check or money order should be made payable to "LISD." Tuition payments are accepted only through the Community Education office. **No money will be collected at the high school.** We also accept MasterCard only.

To apply for LISD's Driver Education course:

1. Fill out the attached application form.
2. Have completed form signed by the parent/guardian.
3. Return completed form and tuition fee to the LISD Adult & Community Education office no later than 4:30PM, Monday, September 21, 2009.
Office hours are Monday-Friday, 8:00AM-5:00PM.

REFUND POLICY: A full refund is given when Community Education cancels a course. If student cancels before class begins, we will issue a 50 percent refund minus a \$5.00 handling charge. NO REFUNDS WILL BE ISSUED AFTER September 21, 2009.

Payment methods:

Mail-in (No cash please)
(Check/Money Order/MasterCard)
LISD Adult & Community Education
P.O. Box 1195
Lewisville TX 75067
469-713-5997

Walk in
(East of I-35 on Fox Ave.)
400 High School Drive
Lewisville, TX 75057
Fax-in (using **MasterCard** only)
972-350-9482

Driver Education classes must have a minimum enrollment of 22 students for the class to be held. Maximum enrollment is 36. Students will be enrolled for Driver Education on a first come, first served basis. If your student is involved in extracurricular activities at school (athletics, band, choir, etc.) be sure to check calendars for any conflicting schedules before registering for Driver Education. Students who miss all or a portion of a class will need to attend a makeup class on Friday, October 16. The cost for the make-up class is \$15.00 per hour, regardless of the reason for absence from class. **The completed application and tuition fee of \$325.00 is due on or before September 21, 2009 in the LISD Adult & Community Education Office located at 400 High School Dr., Lewisville, TX 75057 (our entrance is facing Fox Ave).** Application forms that are received, but are not accompanied with the tuition fee, will be discarded. Checks or money orders should be made payable to "LISD." Please note our refund policy on the application.

Additional information concerning Driver Education class procedures will be given to the parent when tuition is paid. Included will be a liability release form that must be signed by the parent and returned to the Driver Education instructor at the first class.

If you have any questions concerning the Driver Education course, please contact the Community Education Department at the address and telephone number listed above.

LISD Adult & Community Education

DRIVER EDUCATION APPLICATION

Please print:

School: _____ Grade _____ Date of Birth _____/_____/_____

COMPLETE LEGAL NAME OF STUDENT AS IT APPEARS ON BIRTH CERTIFICATE

Last _____ **First** _____ **MI** _____

Parent/Guardian Name: _____

Address _____

City _____ Zip Code _____

Home Phone _____ Parent(s) Work Phone _____

Does the student have a handicap, physical or learning disability for which accommodations need to be made?

____ NO ____ YES If yes, please explain: _____

PARENT/GUARDIAN SIGNATURE _____

If applicant participates in extra-curricular activities (including athletics, band, choir, drama, orchestra, ROTC) please confirm with the activity supervisor that there are no schedule conflicts BEFORE submitting application.

PAYMENT METHOD: (Make check or money order payable to LISD)

_____ Cash _____ Check # _____ Money Order # _____

_____ **MasterCard**

MasterCard Account # _____ Exp Date _____/_____/_____

Name on **MasterCard** (print) _____

Signature if paying with **MasterCard** _____

****REFUND POLICY:** *A full refund is given when Community Education cancels course. If participant cancels before class begins, we will issue a 50 percent refund minus a \$5.00 handling charge. NO REFUNDS WILL BE ISSUED AFTER September 21.*

For Office use only: Fall 2009

Session: ____ September

Receipt # _____ Date Received _____/_____/_____ 4D# _____

Drop Date _____/_____/_____ Refund Amount \$ _____

2nd letter mailed _____

2nd letter in office